

Proposed Revisions to Section 8 Off-campus and Distributive Sites

Additions are underlined and deletions are ~~struck through~~

Off-campus and Distributive Sites

8.1. Off-campus Clinical Education Sites for Colleges with Teaching Hospitals

1. An off-campus site is a facility where a specific educational objective is offered and must be in compliance with AVMA-COE standards.
2. The site is externally located from the main campus and is (usually) not administratively associated with the degree granting institution.
- ~~3. Professional staff providing education might not be employees of the degree granting institution but may be receiving remuneration as a contractor, fee-for-service provider, etc. for time/effort devoted to the educational program.~~
- ~~4. The off-campus site must be reviewed to ensure that the educational program is being delivered appropriately.~~
- ~~5. There must be a written description of the educational objectives expected to be achieved at the site and a mechanism for assessing the success of the educational process, i.e. proof that educational objectives are being met.~~
3. The off-campus education site should receive appropriate remuneration from the college in order to help ensure that students receive on-site supervised clinical instruction, with a formal written contract of expectations.
4. The college must prepare and distribute appropriate materials for clinical site educators that detail objectives of the program, expectation of site coordinators, instructions concerning the format the college wants used to evaluate student performance, and provide feedback to students on progress/deficiencies associated with site experience. Training materials should be provided to clinical site educators.
5. The college must provide to the students, and clinical site educators alike, the expectations of the college for student safety and security, compliance with university policies, and appropriate visitation by the clinical site coordinator or faculty while the student is on site.
6. The college must report to the COE, in interim reporting, the number of sites providing instruction, the number of students at each site, and the discipline being taught at each site.
7. The college must take steps to ensure that the educational objectives and anticipated outcomes are promulgated and understood by students and clinical site coordinators alike.
8. The college must annually provide training for all clinical site educators and must document/assess that students and educators understand how evaluation and grading practices will be conducted at each clinical site including clinical competencies.
9. Veterinarians must be licensed. Technicians should be credentialed as appropriate to that jurisdiction.

10. The college must document that students are informed concerning their ability to report any and all safety, physical, and emotional concerns to the college.
11. The college must implement a process to regularly monitor/supervise the instructional activities at each clinical site.
12. Each clinical site educator must abide by a process devised by the college to provide a written evaluation of the performance of each student.
13. The college must implement a process for students to evaluate each site (after the respective rotation) including an evaluation of teaching at the site.
14. The COE may inspect clinical education sites at any time students are present: these inspections, including travel and per diem costs, will be at the expense of the college.
15. The college must implement a process to measure and document clinical competencies outcomes at the clinical education sites
- ~~16.6.~~ These guidelines do not apply to off-campus educational experiences that are attended sporadically by individual students to augment their on-campus education.

8.2. COE Guidelines for Implementation of a Distributive Veterinary Clinical Education Model

1. The college must designate to the COE which clinical sites are considered as primary instructional sites as defined by Standard (9) and these will be considered by COE as core instructional sites. These sites must be in compliance with AVMA-COE Standards.
2. Distributed clinical sites must be selected on the basis of specific criteria and identified by the college for instruction in precise disciplines (e.g. food animal/equine/small animal medicine/dermatology/diagnostic Imaging)
- ~~1.~~ 3. The clinical sites selected by a college to serve in a distributive clinical educational model should receive appropriate **financial** remuneration **per student** from the college in order to help ensure that students receive on-site supervised clinical instruction, with formal written contract of expectations.
- ~~2.~~ 4. The college must prepare and distribute appropriate materials for clinical site educators that detail objectives of the program, expectations of the site coordinators, **clinical site educator training materials**, instructions concerning the format the college wants used to evaluate student performance and provide feedback to students on progress/deficiencies associated with site experience. Training materials should be provided to clinical site educators.
- ~~3.~~ 5. ~~Additionally~~ The college must provide to the students, and clinical site educators alike, the expectations of the college for student safety and security, compliance with university policies, and appropriate visitation by the clinical site coordinator or faculty while the student is on site.
- ~~4.~~ **Distributed clinical sites must be selected on the basis of specific criteria and identified for instruction in precise disciplines (defined by the college) such as, but not limited to: Food Animal/Equine/Small Animal Medicine; Food Animal/Equine/Small Animal Surgery or Food Animal or Equine or Small Animal Medicine and Surgery; Dermatology, Imaging (radiology, etc.), Neurology, Cardiology, Critical Care Emergency Medicine, etc.**
6. The college must report to the COE, in interim reporting, the number of sites providing instruction, the number of students at each site, and the discipline being taught at each site.

- ~~5-7.~~ For distributed clinical sites the The college must take steps to ensure that the educational objectives and anticipated outcomes are ~~thoroughly~~ promulgated and understood by students and clinical site coordinators alike.
- ~~6.~~ The college must designate to the COE what clinical sites are considered as primary instructional sites as defined by Standard 9 (c) and these will be considered by COE as core instructional sites. These sites must be in compliance with AVMA-COE Standards.
8. The college must annually provide training for all clinical site educators and must document/assess that students and educators understand how evaluation and grading practices will be conducted at each clinical site including competencies.
- ~~7.~~ The college must document/assess that students and educators clearly understand how evaluation and grading practices will be conducted at each clinical site including clinical competencies.
- ~~8-9.~~ Veterinarians must be licensed. and technicians Technicians should be credentialed ~~certified, licensed, or registered~~ as appropriate to that jurisdiction.
- ~~9-10.~~ The college must document that students are ~~fully~~ informed concerning their ability to report any and all safety, physical, and emotional concerns to the college.
- ~~10-11.~~ The college must implement a process ~~put in place a system~~ to regularly monitor/supervise the instructional activities at each clinical site ~~and report this system with any subsequent changes and outcomes to the COE.~~
- ~~11-12.~~ Each clinical site educator must abide by a process devised by the college to provide a written evaluation of the performance of each student.
- ~~12-13.~~ The college must implement a process for students to evaluate each site (after the respective rotation) including an evaluation of teaching at the site. ~~Students must provide the college with an evaluation of each site (after the respective rotation) including an evaluation of teaching at the site and the student's opportunity to perform hands-on procedures at the site. The college must summarize this information for the COE.~~
- ~~13-14.~~ The COE may inspect clinical education sites at any time students are present; these inspections, including travel and per diem costs, will be at the expense of the college.
- ~~14-15.~~ The college must implement a process ~~put in place a system~~ to measure and document clinical competencies outcomes at the clinical education sites ~~as specified by the COE (see Section 12.11.2) to assess clinical sites.~~
16. These guidelines do not apply to off-campus educational experiences that are attended sporadically by individual students to augment their on-campus education.