

Council on Education Member Application

Name	AVMA Member Number
------	--------------------

Address

Phone	E-mail
-------	--------

Position Applied for	Licensed in (if applicable):
----------------------	------------------------------

CANDIDATE AGREEMENT TO SERVE – I agree to serve on the Council if selected, and I am professionally active in the area specified, if any, for the position to which I am being nominated. I agree to comply with the Council’s statement on confidentiality and code of conduct in Section 18.2-18.3 and Appendix 21.1.A of the *Accreditation Policies and Procedures of the AVMA Council on Education* at (https://www.avma.org/ProfessionalDevelopment/Education/Accreditation/Colleges/Documents/coe_pp.pdf). I certify that I am a current voting member of the AVMA, and the information provided in this application is true and accurate to the best of my knowledge.

Signature of Applicant

Candidates will be evaluated based on their:

- Demonstrated interest in veterinary education and the scope and future of veterinary medicine
- Demonstrated competence in the designated area of veterinary medical activity that will be represented on the Council
- Strong written and verbal communication skills and the ability to communicate electronically
- Ability to critically evaluate data, formulate questions and objectively evaluate outcomes
- Basic understanding of the role of accreditation in education
- Appreciation for the role of innovation in veterinary medical education.
- Appreciation for the diversity in the form and delivery of veterinary medical educational programs
- Ability to effectively work in a group setting, respect opinions of others and support the decisions of the Council

Candidate requirements:

- Must be AVMA members in the appropriate professional activity code

- Able to invest 10-14 days per year away from home, with additional preparation time for meetings or other council business
- Able to travel nationally and internationally with a valid passport
- Provide a signed statement of confidentiality
- Sign an agreement to abide by the COE Code of Conduct

All candidates for Council positions on the COE must:

1. Provide curriculum vitae, no longer than two pages, demonstrating competence in the designated area of veterinary medical activity that you will be representing on the Council. In addition, the CV must include current clinical activities, education history, and list service within and outside the veterinary profession.
2. Answer the following two questions.
 - a. Why are you interested in being on the COE?
 - b. What is your understanding of the role of accreditation in veterinary medical education?

c. What do you hope to accomplish by being on the Council?

3. List continuing education meetings you attended in the past three years?

4. Be available, during the evaluation process, for a 10 - 20 minute phone interview.

5. Sample college evaluation exercise

Complete the following exercise. Please confine your response to the box provided at the end of this form. Your response should demonstrate your ability to critically evaluate data, formulate questions, and reach conclusions. Please note there may be multiple right answers.

For the purpose of this problem, assume you are a member of the COE and are evaluating Institution X for areas of concern for the site team to address or areas to delve into more deeply. The information addressing Standard 3 Physical Facilities and Equipment was part of Institution X's Self-Study.

Using Standard 3 Physical Facilities and Equipment, as printed from the current COE Policies and Procedures manual below, and the excerpted sample of a self-study response from Institution X to this particular Standard, generate comments and questions for the site team to verify during their site visit regarding Standard

Examples might include:

- What concerns do you have about Institution X's facilities as compared to Standard 3?
- What questions would you want answered to further understand this school's physical facilities and equipment and how it relates to Standard 3?

For reference, see the elements of the self-study required to be addressed by the Institution at

https://www.avma.org/ProfessionalDevelopment/Education/Accreditation/Colleges/Documents/coe_pp.pdf

Standard 3, Physical Facilities and Equipment

All aspects of the physical facilities must provide an appropriate learning environment. Safety of personnel and animals must be a high priority. Classrooms, teaching laboratories, teaching hospitals, which may include but are not limited to ambulatory/field service vehicles, seminar rooms, and other teaching spaces shall be clean, maintained in good repair, and adequate in number, size, and equipment for the instructional purposes intended and the number of students enrolled.

Administrative and faculty offices and research laboratories must be sufficient for the needs of the faculty and staff.

An accredited college must maintain an on-campus veterinary teaching hospital(s), or have formal affiliation with one or more off-campus veterinary hospitals used for teaching. Appropriate diagnostic and therapeutic service components, including but not limited to pharmacy, diagnostic imaging, diagnostic support services, isolation facilities, intensive/critical care, ambulatory/field service vehicles, and necropsy facilities must be provided to support the teaching hospital(s) or facilities with operational policies and procedures posted in appropriate places.

Facilities for the housing of animals used for teaching and research shall be sufficient in number, properly constructed, and maintained in a manner consistent with accepted animal welfare standards. Adequate teaching, laboratory, research, and clinical equipment must be available for examination, diagnosis, and treatment of all animals used by the college.

Excerpt for Institution X's Self-Study

Facilities of the College of Veterinary Medicine (CVM) are located on the east side of the University campus and comprise four buildings.

The Veterinary Medical Education building, constructed in 1930, houses administrative offices, faculty offices, conference rooms, counseling and wellness offices, class rooms, a large 200-seat auditorium, an anatomy lab and museum, a library, group study rooms, and a small café. Several of the classrooms have been updated with IT capabilities and are equipped for laptop use and multimedia projection. Faculty offices are adequate; however, adjunct and associate professors are required to share offices, with two or three faculty members per office.

The Veterinary Classroom building, constructed in 1980, is the main teaching facility for the college. It comprises: three lecture halls with 200-seat, 150-seat and 100-seat capacities; 20 classrooms that can accommodate up to 40 students each; additional classrooms that can each accommodate 20-30 students; and teaching laboratories. The building also contains a computer lab, and a student lounge and study areas.

The Veterinary Research building, constructed in 2005, houses all the college's research laboratories (BSL 2 grade) and offices.

The Veterinary Teaching Hospital (VTH), built in 1990, includes a Large Animal Hospital, Small Animal Hospital and supporting services. The Large Animal Hospital includes client receiving; animal receiving, food animal holding and surgery areas, equine holding areas, examination and treatment rooms, equine induction and recovery area, equine surgery suites, a diagnostic imaging unit, and an intensive care unit (ICU). Facilities for the care of animals at the Small Animal Hospital are currently adequate for the existing caseload; however, all space is in use and any expansion of services and teaching will be difficult to accommodate. The Small Animal Hospital consists of staff offices, client reception, examination rooms, treatments rooms, animal housing, an ICU, a pharmacy, an anesthesia induction and recovery area, surgical suites, dental suites, isolation rooms, and student rounds rooms. When not in use, the isolation rooms double as a storage area for hospital supplies. The VTH has extensive diagnostic imaging capabilities, including digital radiography/fluoroscopy, 16-slice CT, MRI, color Doppler ultrasound, digital subtraction angiography, dual energy x-ray absorptiometry, and nuclear scintigraphy.

One licensed pharmacist oversees the pharmacy. The College continues to recruit for an additional licensed pharmacist. Controlled substances are assigned a log number upon arrival to track usage and are stored in a walk-in safe. Audits for controlled substances occur every 12 to 16 months. The pharmacist is also responsible for compounding chemotherapy drugs.

The Occupational Safety, Health and Biosecurity Committee is responsible for the CVM's safety plan and for monitoring all aspects of safety including those that pertain to fire, biological hazards, chemical hazards, animal management, emergency management and radiation exposure. It reviews risks concerning occupational safety, health, and biosecurity to facilitate the college's compliance with campus, OSHA and USDA regulations. Protocols and appropriate signage are posted in all laboratories and other high-risk areas. Safety protocols are also published in the student handbook, which is available online. Students undergo safety training in proper safety procedures during their first semester. Several online safety courses are also available. In 2009, formaldehyde monitoring in the anatomy lab was reviewed and revised. Radiation safety is overseen by the University Radiation Safety Officer. The officer monitors students' radiation exposure by downloading and assessing dose readings from their instadose badges at the end of each rotation.

Instruction of students also occurs at several off-campus sites:

The University Teaching Dairy Barn, located five hours from the main campus, is operated by the Agricultural Department and houses a 200-cow dairy herd. The University Aqua Research Center provides instruction opportunities for students interested in aquaculture medicine.

The State Wildlife Rehabilitation Center is operated by the State Department of Natural Resources and provides instruction opportunities for students interested in wildlife medicine.

Humane Societies

Additional off-campus facilities include several clinical affiliates which are used for fourth year student clinical rotations. These consist of small animal clinics and a veterinary specialty clinic.

Renovations were begun last year in response to an increase in class size to 205 students. Renovations are ongoing, adding seats and teaching stations in lecture halls, the anatomy laboratory and in the teaching laboratory. Additional renovations are also needed, but state funding concerns have slowed these changes.

Implementation of a new curriculum has expanded the number of students on rotation in the hospital during fall semester, resulting in overcrowding, especially in rounds rooms. Furniture changes have been implemented and continue to be modified, but this remains a concern.

List comments and concerns for the site team here:

